

## **Motorcycle Safety Education Commission Meeting**

**Kentucky Justice and Public Safety Cabinet  
First Floor Conference Room  
State Office Building Annex  
125 Holmes Street  
Frankfort, Kentucky 40601**

**10:00am-12:00pm  
December 8, 2014**

### **MINUTES**

**Commission Members Present:** Chairman Steven Hanlon, Larry Cox, Glenda Hobbic, Dean Broaddus, and Jay Huber. Members not present were Capt. Fred Williams and Doug Marshall.

**Commission Guests:** Dave Newman, Bob Heckle, Bill Meister, Mike Scrivener, Evelyn Mynes, Chris Millard, Stanly Allen, and Bruce Young

**Justice and Public Safety Staff Present:** Ruth Edwards, Donna Jones – Grants Management Branch

#### **Greetings and Introductions**

The December 8, 2014, meeting of the Kentucky Motorcycle Safety Education Commission (KMSEC) was called to order by Chair Hanlon and welcomed all guests. An agenda and supporting materials were distributed for review and discussion.

#### **• Prior Meeting Minutes and Reports**

The minutes for the September 8, 2014 KMSEC meeting were distributed. A motion was made by Mr. Huber to accept the meeting minutes; Mr. Cox seconded the motion; all were in favor.

#### **• Review of Bylaws**

Discussion began by citing that Article V Section 3 of the KMSEC Bylaws regarding amendments was incorrect and that Article VIII – Adoption/Amendment of Committee Bylaws was the correct Article to be discussed. It was determined to review of the bylaws for possible revisions would occur in even numbered years, same as the election of the chairman. Changes to the bylaws during the election of the new chairman would allow the new chairman to sign the most current version of the bylaws.

Mr. Cox made a motion to modify the current bylaws to state the bylaws would be reviewed and signed in even numbered years; Ms. Hobbic seconded the motion; all were in favor.

Mr. Cox made a motion to accept the revised Bylaws; Ms. Hobbic seconded the motion; all were in favor.

## • EKU Program Update

Chris Millard of Eastern Kentucky University provided handouts including pictures on the Kentucky Motorcycle Program (KMP). He updated the Commission on all activities since the September meeting which included the following:

- EKU purchased seven new bikes and have already tested them.
- Truck and trailer wraps are done and are driving with them promoting the KMP Program.
- Has promotional items such as T-shirts, water bottles, bandanas, pens, etc. and invited the Commission to inspect the items upon meeting adjournment.
- He will be going to the Galt House for the Governor's Safety Conference.
- Posting lots of photos on Facebook along with information, upcoming events and training dates on their website.
- T-shirts promoting sites with logo.
- Requested any volunteers at the fairs to see Chris so that he could get any relevant information posted to the website.

**Policy and Procedure Manual:** The discussion moved to the status of the policy and procedure manual. At this time, Mr. Millard noted the review process is extensive and that it has to go through the legal department. He went on to say they are attempting to shorten the manual without compromising content.

**Events:** Next Mr. Huber mentioned the Cincinnati events and asked if EKU will be setting up at those events. Mr. Millard stated that he has about thirteen (13) events scheduled and is focused on the state fair. Discussion included a variety of state events.

**Equipment:** Mr. Huber brought up the status of the Rainbow Bikes. Mr. Millard acknowledged the bikes are currently being cleaned up and then taken out of service. Mr. Millard followed up the bike discussion with the status of the new helmets. As of the December Commission meeting they have received sixty-five (65) new helmets and are expecting the remaining to arrive by Christmas. They will be color coded and issued with the bikes.

**Sites:** Several sites had resurfacing issues, specifically Elizabethtown, Frankfort and Harlan. It is believed that Frankfort and Harlan probably would not be reopening. The status of Fort Knox is that they are waiting on getting federal approval prior to resurfacing. The Air National Guard site in Hopkinsville is waiting on moving two light poles and must receive approval prior to resurfacing. Currently the number of sites is down to fourteen (14) or fifteen (15) sites with actually nineteen (19) ranges in their current count. EKU is waiting on the Motorcycle Safety Foundation (MSF) for the new curriculum and counted them in the nineteen. Mr. Huber stated he only counted eighteen (18) and then asked about Lexington – Man O War. They are using state issued bikes when using the state curriculum and Harley Davidson bikes when using their curriculum. When asked how often they offer their program, it was disclosed every weekend and schedule what is needed. Reason for questioning how often they offered training was based on the number of fatalities with Lexington topping the list at twelve (12). Elizabethtown is at ten (10) fatalities. Mr. Huber also mentioned Jackson as they too had high fatality number for the first part of the year.

## • Sub-Committee Reports/General Updates

### Student Registration Software

Ms. Ruth Edwards provided discussion on the status of the Student Registration Software. Per Ms. Edwards, prior to Ms. Tanya Dickinson leaving the Grants Management Branch, she tried to have a conference call with Mr. Lee Tompkins and Mr. Robert Gladden. Based on discussion with Mr. Tompkins and email from Mr. Gladden, they do not see a path to integrate MSF software with Kentucky. This discussion raised the following questions.

- Do we need to integrate with Kentucky.gov?
- Can we find out how other states are doing it with MSF?
- What would it cost Kentucky to build the site?
- Can Kentucky.gov do it independently and what would that cost?

It appeared the best path was to use MSF. It was decided to invite Mr. Tompkins to the March 2015 KMSEC meeting if he has something new to talk to the Commission about. Could ECU do something? Dr. Kline mentioned it at one time to the Commission. Mr. Millard stated he created a couple in the past but would need to check with ECU, financially speaking. He was not sure if ECU would charge a commission to create and maintain software for this but would investigate and bring a response in the next Commission meeting.

### Media Plan

Mr. Millard discussed the media plan in his program update earlier in today's meeting.

### RFP Committee

Ready to go with one if the commission is ready.

### Other

Chair Hanlon brought up the fact that Captain Williams took over for Major Lynn Cross in 2013 when Major Cross retired and that term has expired. Captain Williams was recently appointed to Post 5 and, while sitting on the Commission, he only attended one meeting. KSP will need to submit a name to the Governor's Office to appoint a new representative to the Commission. The question now is how to convey to the Governor's office that it's important the representative from KSP to attend the meetings. Should the Commission review the KRS language to broaden and/or expand the field of candidates, which might require a statutory revision? Ms. Edwards stated that the Governor's Office of Boards and Commissions handles appointments. Chair Hanlon expressed the Commission would continue this discussion at the next meeting.

The question was raised on the possibility of changing the BRC to include three wheel bikes. Responses included that they only had one course with typically having six (6) students per year at Four Rivers. Considering the number of people buying three wheels, it appears logical to expand the BRC to include three wheel bikes. Most individuals buying the three wheel bikes are

coming from the two wheel bikes and they transition quite easily. Basically they would be handled much like the BRC II course.

Discussion then moved to rider coaches and the number available in Kentucky. For the upcoming April 2015, there have been at least seven individuals interested, with two (2) or three (3) from DOCJT interested in motorcycle training.

There was an issue with certain sites where classes were canceled due to vacations. Classes should not have been cancelled. It would be best to contact Stanley and ECU would handle it to avoid course cancellation.

• **Future Meeting Dates**

Tentatively:

- 03/09/2015
- 06/08/2015
- 09/14/2015
- 12/14/2015

Mr. Cox moved to accept the future meeting dates; Mr. Huber seconded the motion; and all were in favor.

• **Adjourn**

Mr. Cox moved to adjourn today's Commission meeting; Ms. Hobbic seconded the motion; and all were in favor.